

Principal Investigator: Dr Anna Plyushteva,
anna.plyushteva@ouce.ox.ac.uk
Transport Studies Unit
South Parks Road
Oxford OX1 3QY
+44 (0)1865 285066



Participant Information Sheet for Professionals

CAMINUP: Caring and Youth-centric Mobility for Inclusive Urban Proximity

Central University Research Ethics Committee Approval Reference: 2842696

1. Introduction

You are being invited to take part in a research project. Before you decide, it is important for you to understand why the research is being done and what it will involve. Please take time to read the following information carefully and discuss it with others if you wish. You can ask any of the people in this research team if there is anything that is not clear or if you would like more information. Take time to decide whether you wish to take part.

2. Why is this research being conducted?

This project is about the everyday mobility of young carers in West London. We want to understand how better knowledge of young carers' everyday journeys and the barriers they face in completing them can inform more inclusive urban mobility and urban planning. We will remove information that identifies individual people from the data we collect, and share it with relevant organisations, including the London Borough of Hounslow.

We believe that understanding how young carers get around cities and what barriers they face will help organisations to support them better. We also hope this information will benefit other groups, because it has the potential to support more inclusive urban mobility planning for everyone.

3. Why have I been invited to take part?

You have been invited because you are a professional who works with young carers, or their parents/carers in any capacity.

To take part in this project, you will need to provide informed consent.

4. Do I have to take part?

No. It is up to you to decide whether to take part. You can withdraw without giving a reason and without negative consequences, by advising us of this decision. The deadline by which you can withdraw any information you have contributed to the research is 31 July 2027. We anticipate your data will be processed and anonymized by this date. If you still wish to withdraw your data after this date, please contact us and we will make sure your request is discussed and addressed. If you decide to withdraw, the data that would have been collected will be permanently deleted. It is also possible to revise, amend or retract parts of the information you have shared with us without withdrawing from the research.

5. What will happen to me if I take part in the research?

If you are interested in taking part in the research, we will first arrange a short phone call about the research aims so you can ask questions and decide if you would like to be involved.

Some part of this research involve interviews with young carers themselves. As a professional, you will be invited to a face-to-face workshop with other stakeholders (from government or NGOs, as well as with experts by experience). This will be a half-day workshop in which we will discuss how urban mobility and spatial planning can be made more inclusive.

If you agree, some of this material (for example anonymised quotes) may also be used in research publications, reports, or activities with stakeholders (such as community events or policy workshops).

If it is helpful, we can share a copy of the workshop questions with you in advance, so you know what to expect.

Each activity is planned to be as convenient as possible for participants. We will ask you what time and location suit you.

6. What are the possible disadvantages and risks in taking part?

Taking part in the research will take some of your time. You might need to fit it around a range of other responsibilities.

Should you feel overwhelmed at any point, please know that we can take a break or stop altogether.

Any personal information you share with us will be kept confidential, unless someone is at risk of harm. All transcripts of audio recordings will be anonymized to protect your identity and the identity of other people you mention. You will be able to choose a pseudonym, which will be used to replace your name in the interview transcription, results, and publications. Nonetheless, there is always a risk that you will be identified by others in the research depending on what information you choose to share with us.

If we have reason to be concerned for the safety of anyone involved in the research, whether they are a child, a parent/carer or another adult including a member of the research team, we have a duty to break confidentiality to protect the wellbeing and safety of all involved. If we have a concern of an immediate risk of serious harm to a child or an adult at risk, we will contact the emergency services or the police without delay and then notify the relevant University's Safeguarding Officer of the case. In cases where disclosures are made or we have concerns of abuse and/or neglect that do not present an immediate serious harm, we will refer to the relevant Safeguarding Officer in the University who will assess and, where appropriate, contact the relevant statutory agency for advice (Multi Agency Safeguarding Hub for matters involving children and the Safeguarding Adults Service Consultation Line for matters involving adults).

7. Are there any benefits in taking part?

There are no direct benefits to you. Taking part in this study can provide a meaningful opportunity for children and adolescents, parents, carers, and relevant stakeholders to reflect on and share their experiences of urban mobility.

8. Expense and payments

You will receive reimbursement of reasonable travel expenses for the workshop. Refreshments will be provided.

9. What information will be collected and why is the collection of this information relevant for achieving the research objective?

Identifiable data (including consent forms and audio recordings) will be collected and stored in a secure location and/or on an encrypted device. All identifiable information in video and audio recordings will be blurred and anonymised and any quotes will be pseudonymized in all study materials, such as presentations, publications, and community reports. All identifiable data will be deleted by the end of the study period on 30 June 2028. Other research data will be stored for three years after publication or public release of the work of the research and only the research team named on this information sheet will have access to the research data.

10. Will the research be published? Could I be identified from any publications or other research outputs?

The findings from the research may be written up for academic journal publications, conference presentations, community reports and/or policy briefs. As mentioned above, you might be identifiable in these, but every attempt will be made to ensure you are not: there will be no direct information about you such as your name, address, or the names of your family members. People would have to know you very well to identify you from the

research outputs. We would like your permission to use direct quotations in any research outputs and there is a specific section of the consent form for you to agree to this, or not.

11. Data Protection

The University of Oxford is the data controller with respect to your personal data, and as such will determine how your personal data is used in the research. The University will process your personal data for the purpose of the research outlined above. Research is a task that is performed in the public interest. Further information about your rights with respect to your personal data is available from the University's Information Compliance web site at <https://compliance.admin.ox.ac.uk/individual-rights>

12. Who is funding the research?

The research is funded by the Economic and Social Research Council.

13. Who has reviewed this research?

This research has received ethics approval from a subcommittee of the University of Oxford Central University Research Ethics Committee.

14. Who do I contact if I have a concern about the research or I wish to complain?

If you have a concern about any aspect of this study, please contact the Principal Investigator, Dr Anna Plyushteva, who will do our best to answer your query. Your concern will be acknowledged within 10 working days and you will receive an indication of how it will be dealt with. If you remain unhappy or wish to make a formal complaint, please contact the Chair of the Research Ethics Committee at the University of Oxford who will seek to resolve the matter as soon as possible: The Chair, Social Sciences & Humanities Interdivisional Research Ethics Committee; Email: ethics@socsci.ox.ac.uk; Address: Research Services, University of Oxford, Boundary Brook House, Churchill Drive, Headington, Oxford OX3 7GB.

15. Further Information and Contact Details

If you would like to discuss the research with someone beforehand (of if you have questions afterwards), please contact:

Anna Plyushteva, Principal Investigator (PI)
School of Geography and the Environment, Oxford, OX1 3QY
Email: anna.plyushteva@ouce.ox.ac.uk